

## Accessing court calendars in CM/ECF

Step 1:

Click on **Reports**



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Step 2:

Click **Calendar Events**



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Step 3:

Enter required information and click **Run Report**

The screenshot shows the 'Calendar Events' interface in the CM/ECF system. At the top is a blue navigation bar with the 'ECF' logo and links for Bankruptcy, Adversary, Query, Reports, Utilities, and Logout, along with a help icon. The main title 'Calendar Events' is in blue. The form includes several input fields: 'Case number' (text box), 'Judge' (dropdown with 'Brown, Jerry A.' and 'Callaway, Stephen W.'), 'Office' (dropdown with 'Alexandria (1)', 'Lakeland (2)', and 'Monroe (3)'), and 'Chapter' (dropdown with '7', '11', and '12'). There are also 'Calendar events' (dropdown with 'All Hearings', 'All Appointments', and '341 Meeting'), 'Date' (text box with '11/25/2002' and a 'Calendar' button), and 'Time' (text box with radio buttons for 'Both', 'AM', and 'PM'). Below these are 'Event subset' (text box), a 'Select Report Headers' button, and a 'Sort by' dropdown set to 'Time'. At the bottom are 'Run Report' and 'Clear' buttons. A blue link 'Select a Previously Created Report' is also present.

**ECF** Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

### Calendar Events

Case number

Judge   
All Appointments  
341 Meeting

Office   
Lakeland (2)  
Monroe (3)

Chapter   
11  
12

Calendar events   
All Appointments  
341 Meeting

Date

☐ Both ☐ AM ☐ PM

Time  ☐ AM ☐ PM

Event subset

[Select a Previously Created Report](#)

Sort by